

### **Non-academic Staff:**

K. M. Ashfique Mahmud Shovo, Section Officer

### **Research and Other Publications:**

The Department of Education always encourages the students and faculty members to take part in research and publication. The faculty members regularly try and get funding for small scale research from other institutions like NAEM, SSRC or other reputed NGOs or institutions. Our faculty members also received funds from Japan Embassy. Besides, students have the opportunity to conduct thesis or research work in MEd programs. Students and faculty members of the Department of Education also contribute to the Annual Magazine ‘The Ray’ of Prime University with their articles.

# বাংলা বিভাগ

প্রাইম ইউনিভার্সিটির বাংলা বিভাগ কলা ও সমাজবিজ্ঞান অনুষদের অন্তর্ভুক্ত। ২০১৯ সাল থেকে বিএ (অনার্স) প্রোগ্রামের মাধ্যমে এর কার্যক্রম শুরু হয়। বিভাগটি চালু করার উদ্দেশ্য বাংলা ভাষা ও সাহিত্য সম্পর্কে আগ্রহী শিক্ষার্থীদের যুগোপযোগী ও সম্যক জ্ঞান দান করা।

অভিজ্ঞ, যোগ্য ও মেধাসম্পন্ন শিক্ষকমণ্ডলী দ্বারা বিভাগটির শিক্ষা কার্যক্রম পরিচালিত হয়। বাংলা বিভাগে বাংলা সাহিত্যের ইতিহাস, ঐতিহ্য, বাংলা ভাষা ও সাহিত্যের ক্রমবিকাশের ধারা, খ্যাতনামা কবি-সাহিত্যিকদের বিখ্যাত কবিতা, উপন্যাস, প্রবন্ধ ইত্যাদি সম্পর্কে পাঠদান করা হয়। সর্বোপরি শিক্ষার্থীদের স্বীয় কৃষ্টি, ঐতিহ্য ও ভাষাপ্রেম সম্পর্কিত মূল্যবোধ জাগ্রত করাই এই বিভাগের মূল লক্ষ্য ও উদ্দেশ্য।

বিশ্ববিদ্যালয়ের সুপ্রতিষ্ঠিত প্রথা হিসেবে শুধু পাঠক্রম নয়, বরং শিক্ষার্থীদের সৃজনশীল ও মননশীল বিভিন্ন কর্মকাণ্ডে সম্পৃক্ত করার সকল ব্যবস্থা বিভাগটিতে বিদ্যমান রয়েছে।

## শিক্ষকমণ্ডলী

### অধ্যাপক

অধ্যাপক মাহবুব উল আলম

### প্রভাষক

মো. আল-আমীন, বিএ (অনার্স), এমএ (গবেষণা), বঙ্গবন্ধু শেখ মুজিবুর রহমান বিজ্ঞান ও প্রযুক্তি বিশ্ববিদ্যালয়

আলপনা আকতার জাহান, বিএ (অনার্স), এমএ, বেগম রোকেয়া বিশ্ববিদ্যালয়, পিএইচডি গবেষক (জগন্নাথ বিশ্ববিদ্যালয়)

সৌমিক আহমেদ, বিএ (অনার্স), এম এ, ঢাকা বিশ্ববিদ্যালয়

## প্রকাশিত গবেষণা প্রবন্ধ/গ্রন্থ

লেখক	পুস্তক/গবেষণা প্রবন্ধ
মো. আল আমীন	<p>গবেষণা প্রবন্ধ:</p> <ol style="list-style-type: none"><li>সেলিম আল দীনের কিন্ডনখোলা- প্রান্তজনের মহাকাব্য, সমাজ ও প্রগতি, বঙ্গবন্ধু ইন্সটিটিউট, বশেমুরবিপ্রবি</li><li>মাইকেল মধুসূদন দত্তের নাটকে যশোরী উপভাষার প্রভাব, বঙ্গবিদ্যা, বাংলা বিভাগ, বশেমুরবিপ্রবি, গোপালঞ্জ</li></ol>
আলপনা আকতার জাহান	<p>গবেষণা প্রবন্ধ:</p> <ol style="list-style-type: none"><li>জগদীশ গুপ্তের গল্প: সমাজবাস্তবতায় নারীর অন্তর্দর্শন, বাংলা গবেষণা জার্নাল, বেগম রোকেয়া বিশ্ববিদ্যালয়।</li></ol>

# PRIME UNIVERSITY LANGUAGE SCHOOL

## Overview:

Prime University Language School (PULS) is committed to implementing its designated venture in terms of disseminating language teaching on several dominating languages of the world including English, Japanese and Chinese with a view to creating competent manpower in order to face the challenges of the 21st century. In this multilingual era, language learning can help an individual reach his highest level of potentiality. Besides, providing excellent teaching in various languages, PULS creates ample opportunities for the learners to know about job placement.

## Vision:

Prime University Language School cherishes its dream to turn the learners of all programs of the University and from outside into real asset ensuring excellent teaching and learning in the field of language education so that every learner becomes capable of building up his /her career competing in the global world.

## Mission:

Prime University Language School provides excellent teaching of world-demanding prestigious languages like English, Chinese, Japanese, etc. It aims at helping learners open the world by learning foreign languages and equipping them with skills required for the competitive global world.

## English Language Certificate Course:

### Objective:

To make the students eligible for the world of cosmopolitan culture, Prime University Language School offers certificate course in English Language. The curricula of the courses are designed in such a way that it covers all the practical skills needed at the workplace. The course covers four skills of English language (e.g. listening, speaking, reading and writing) with special emphasis on speaking and writing. The course is designed to complete in eight months (60 classes covering 90 hours). This is a certificate course and the certificate is awarded after successful completion of the course.

### **List of the Courses & Duration:**

- |    |                                 |          |
|----|---------------------------------|----------|
| 1. | English Language Course Level-1 | 4 Months |
| 2. | English Language Course Level-2 | 4 Months |

Total no. of classes 60 and total contact hours 90.

### **Chinese Language Certificate Course:**

#### **Objective:**

Chinese language is one of the world's most important languages. Chinese Language course develops students' communication skills in Chinese and deepens their understanding of the Chinese culture, history and society. It helps them gain a global perspective and boosts their employability.

### **List of Courses & Duration:**

- |    |                                 |          |
|----|---------------------------------|----------|
| 1. | Chinese Language Course Level-1 | 4 Months |
| 2. | Chinese Language Course Level-2 | 4 Months |

### **Japanese Language Certificate Course:**

#### **Objective:**

In today's fast changing world, we need to know various languages not only as a means of communication but also for our professional life to present ourselves in the arena of science and technology, business and global exchange of views and ideas. The Government of Japan is increasingly viewing education as an instrument to economic growth. Its policies highlight internationalization and higher education reforms. To increase the employability of the students and to pave a way for higher study in Japan, Prime University also offers courses in Japanese language.

## **List of Courses & Duration:**

1. Certificate course in Japanese Language-Level-1 4 Months
2. Certificate course in Japanese Language-Level-2 8 Months

## **Director:**

Professor Dr. Mohammad Arshad Ali, PhD, IU

## **Assistant Professor and Coordinator:**

Mst. Tanzila Yasmin, BA (Hons in English), NU, MTESOL (Master of Teaching English to Speakers of Other Languages), Deakin University, Melbourne, Australia

## **Lecturers:**

Md. Alaul Alam, Lecturer in English Language, BA (Hons in English), IU, MA in English, IU

Mohammed Jasim Uddin Khan, Lecturer in English Language, BA (Hons in English), NU, MA in English, NUB

Liliunnaher, Lecturer in English Language, BA (Hons in Linguistics), DU, MA in Linguistics, DU

S. M. Khaleque-Uzzaman, Lecturer in Japanese Language, BA (Hons), MA, Higher Diploma Course in Japanese, IML, DU

Sabina Khanom, Lecturer in Chinese Language, Certificate Course (Level 3) in Chinese Language, IML, DU

## **Adjunct Faculty Members:**

Captain Mohammad Abdul Jabber, BN (Retd), BSc (Hons in Physics), MSc (Physics) DU, Post Graduate Diploma (Equivalent to MA), Chinese Language, Beijing Language and Cultural University, China

Md. Afzal Hossain, BA (Hons), MA in Chinese Language and Culture (Yunnan University, Kunming, China) and PhD from (Yunnan University, Kunming, China) Associate Professor, IML, DU

**Presentations and Publications of the Faculty Members (July 2021 to June 2022):**

<b>Author</b>	<b>Title of the Paper/Book</b>	<b>Article/ Book</b>
Mst Tanzila Yasmin & Md. Alaul Alam	Integrating ICT in EFL Classroom at Tertiary Level: A Meta-Analysis	Bangladesh University Journal (2021), vol. 4, no.1, (ISSN.2309-8791).

**Research Works by the Faculty Members: (July 2021 to June 2022):**

<b>Name</b>	<b>Title of the Research Project</b>	<b>Funded by</b>	<b>Status</b>
Mst. Tanzila Yasmin & Alaul Alam	Significance of Motivation in English Language Learning: A Study at the Undergraduate Level in Dhaka	Prime University	Ongoing



**OFFICES AND WINGS**

# OFFICE OF THE TREASURER

Prime University Finance and Accounts department performs a key role in improving operational efficiency and management for making decisions regarding finance and accounting affairs of the University. The office operates under the supervision of the Treasurer, Md. Humayun Kabir Lasker, Additional Secretary (Retd.)

The Finance and Accounts office has extended its support in fulfilling the vision of Prime University to become one of the best universities in Bangladesh by providing various services.

The Finance and Accounts department of the University is manned by the following officers:

1. Zasim Mahmud, Asst. Director (Finance & Audit)
2. Md. Rizwan Kabir, Asst. Director (Accounts)
3. Md Javed Masud, Accounts Officer

## Activities of the Department:

- Students' account for tuition, admission and other fees management
- All financial and accounting management;
- Fund position report and monthly central budget variance report;
- Monthly and annual financial statements;
- Financial projections;
- Scholarship reports;
- Provident fund and gratuity fund management;
- Support for the preparation of project proposals;
- Financial management of research projects;
- Support for conducting project audit;
- Taxation- individual and corporate;
- Payroll management;
- Fixed-asset management;
- Cash and cheque management;
- Budget and budgetary control;
- Support for internal auditors to conduct internal audits;
- Support for external auditors to conduct statutory audits, etc.

Overall, the Finance and Accounts department provides financial information, analysis and reports to the management and assists in the policy and decision-making process of the University.



# OFFICE OF THE REGISTRAR

## List of Officers:

- |     |                        |                             |
|-----|------------------------|-----------------------------|
| 1.  | M. A. Jabber           | Registrar                   |
| 2.  | A. K. M. Saifulla      | Deputy Registrar            |
| 3.  | Md. Salim Uddin        | Deputy Registrar            |
| 4.  | Kazi Md. Ekramul Hoque | Assistant Registrar         |
| 5.  | Anwaor Hossain         | Assistant Registrar         |
| 6.  | Md. Belayet Hossain    | Assistant Director, IT      |
| 7.  | Md. Atiar Rahman       | Assistant Registrar(Estate) |
| 8.  | Syeda Julia Afroj Dipa | Assistant Registrar         |
| 9.  | Mogder Hossain         | Law Officer                 |
| 10. | Md. Abdur Rouf         | Administrative Officer      |
| 11. | Abu Bakar Siddique     | PS to VC                    |
| 12. | Jamila Khatun          | Admission Officer           |
| 13. | Syed Mostak Ahmed      | Estate Officer              |
| 14. | Sirajul Islam          | Store Officer               |

# OFFICE OF THE CONTROLLER OF EXAMINATIONS

The examination is an important component of the education system. Prime University has given due importance to this component with an aim to judge the merits of the students in a befitting manner. The respective departments make all arrangements for the holding of examinations following the academic calendar in cooperation with the Controller of Examinations under the supervision of the Vice Chancellor.

## **Responsibilities of the Office of the Controller of the Examinations:**

The Office of the Controller of Examinations is responsible for making all the arrangements for holding examinations and publishing results.

During the year under report, the Office of the Controller of Examinations arranged the examinations of different programs according to the academic calendar of the University acting under the supervision of the Central Examination Committee and the Vice Chancellor.

## **Degrees awarded during the year 2021-2022:**

Department	Program	No. of Students		
		Summer-2021	Fall-2021	Spring-2022
Business Administration	BBA	23	26	07
	MBA	32	21	20
Law	LLB (Hons)	12	14	10
	LLM (Final)	11	12	04
	LLM (Preli.& Final)	26	15	04
English	BA (Hons) in English	06	15	04
	MA in English	10	12	07
EEE	BSc in EEE	64	102	98
CSE	BSc in CSE	15	21	06
Education	BEEd	15	22	07
	MEEd	14	09	08
<b>Total No. of Students</b>		<b>228</b>	<b>269</b>	<b>175</b>



## PRIME UNIVERSITY LIBRARY (PUL)



*Prime University Library(left) and at the reading room (right)*

Prime University library, since its inception in 2002, has been providing different sources of information and support for teaching, learning and research activities of faculty members, students and employees of the University. Over the years, the Library has grown and expanded its services and has been using all its efforts to turn it into a resourceful modern library.

The University library is an important part of higher educational institutions and usually serves two complementary purposes: (1) to provide the support service for the course curricula and (2) to support the faculty members and students on research and development activities. A library is regarded as the storehouse of knowledge and the resource centre of all academic activities of a university. Since the very inception of the University, Prime University Library has been serving for the achievement of the goal of the University. Prime university library cares for learning, teaching and research activities through easy access and use of its large number of printed collections, e-books and online resources. It has a floor area of 3174 sq. ft. It is decorated with a modern and suitable student reading room and Wi-Fi connection.

In 2021-22, the Library continued to enrich its collections and services by purchasing and subscribing to print and electronic resources and to develop and maintain the required technical infrastructure for getting access to those resources.

## **Improving the Collection:**

Prime University Library is trying to extend the range of its collections by purchasing printed reading materials as well as subscribing to a good number of e-resources through UGC Digital Library (UDL). The inclusions in 2021-2022 are:

- 610 copies of books added to the main collection;
- 150 journals, reports magazines, etc. obtained from other sources which are not subscribed by the library;
- Continued subscription to more than 3500 e-books;
- 1520 e-books and e-journals downloaded free from unsubscribed websites.

## **Resources:**

The existing Library is a growing part of Prime University. The collection of books and resources in the library is increasing day by day. At present, the library has a collection of about 32527 books, 620 reports, and 1113 journals. The resources of the library fulfil the requirement of the programs offered by the university and also meet the general interests of the users. All collections are classified, catalogued and displayed using international standards. The library preserves books, magazines, dissertations, newspapers, journals, audio-visual materials etc, covering academic programs like English, Business Studies, Law, Education, Electrical & Electronic Engineering (EEE), Computer Science and Engineering (CSE), Civil Engineering and Bangla.

## **E-Resources:**

Prime University is a member of the UDL (UGC Digital Library). Users can search, read and download e-resources from the subscribed websites.

## **Facilities and Services:**

- The students are allowed to borrow three books and keep them in their possession for fifteen days.
- Faculty members, executives and staff can borrow books according to their demand for a whole semester.
- An individual can borrow reference books for two hours.
- Students can borrow dissertations for two hours.
- Students can borrow CD/DVD for a week.

- UDL E-resources are available for searching, reading and downloading.
- The reading room is well decorated and air-conditioned.
- National and international magazines and journals are available in the library.

### **Library Software:**

KOHA Library Management Software already installed in the Library. Primarily the data entry activities and Training Program is going on.

### **Library Hours:**

The library remains open from 9:00 am to 5:30 pm from Sunday to Wednesday, 9:00 am to 7:00 pm on Thursday, 8:00 am to 7:00 pm on Friday and 10:30 am to 6:30 pm on Saturday, except the holidays declared by the University authority.

### **The Amount Spent for the Library:**

In the financial year 2021-2022, a sum of BDT 5,30,000 (Taka Five lac thirty thousand only) was spent for the Library facilities from the University fund for purchasing books and development of the library.

### **Library Circulation Report of 2021-2022:**

The circulation report from July 2021 to June 2022 of Prime University Library is as follows:

<b>S/N</b>	<b>Description (Reading Materials)</b>	<b>Quantity (Copies)</b>
1	Issue	8,300
2	Return	8,100

# **CENTRE FOR RESEARCH, HUMAN RESOURCE DEVELOPMENT AND PUBLICATIONS (CRHP)**

## **Introduction:**

The Centre for Research, HRD and Publications (CRHP) is one of the important offices of Prime University. It was established in 2007 with the approval of the Academic Council, Syndicate, and Board of Trustees. The Centre has been performing responsibilities smoothly and effectively with full dedication.

## **Vision:**

The vision of the CRHP is to drive out new policies and programs that may be helpful for the improvement of activities of all the sectors undertaken. The CRHP is also committed to implementing all its programs in a befitting manner with the satisfaction of the management.

## **Mission:**

The Center for Research, HRD and Publications of Prime University is recognized as one of the university's leading academic components, dedicated to facilitating high-standard research practice by the students, faculty members and other stakeholders undertaking research works relating to socio-economic issues, particularly in education. It also regularly conducts seminars, symposiums, and workshops in collaboration with the departments and individual endeavors. The Centre regularly uploads the findings/outcomes of the above-noted activities on the University website.

The Centre is dedicated to creating human resources more precisely; it regularly undertakes training of the newly appointed faculty members as well the executives and staff of the University. It enables the participants to carry out their job responsibilities more successfully and efficiently.

Moreover, the Centre undertakes the responsibilities of all types of printing and publications of the university, which include printing of Journal, Newsletter, Annual Report, Annual Magazines, Prospectus, Souvenir, Diary, and Calendar etc.

## The Management of CRHP:

The management of CRHP runs under the Directorship of Md. Humayun Kabir Lasker. There are also different council, boards and committees to implement different agenda of the Centre. These are:

- i) Research Council
- ii) Editorial Board of Prime University Journal
- iii) Editorial Board of Prime University Annual Report
- iv) Editorial Board of Prime University Newsletter
- v) Editorial Board of Prime University Prospectus
- vi) Editorial Board of Prime University Magazine ‘The Ray’

## List of Officers:

- |    |                          |                    |
|----|--------------------------|--------------------|
| 1. | Md. Humayun Kabir Lasker | Director           |
| 2. | F. Nahid Huq             | Deputy Director    |
| 3. | Shirin Sultana           | Assistant Director |

## Activities Executed in 2021-2022

### A. Research Works:

The faculty members of Prime University conducted five research projects. The University authority allocated a sum of Tk 30,00,000.00 (Taka Thirty Lacs only) to facilitate those research works by the researchers. The list of research projects is as follows:

SI No.	Title of the Research Project	Name of the Researchers
1.	Significance of Motivation in English Language Learning: A Study at the Undergraduate Level in Dhaka	1. Mst. Tanzila Yasmin (Project Director) Assistant Professor and Coordinator Prime University Language School (PULS) 2. Md. Alaul Alam Lecturer, PULS



Sl No.	Title of the Research Project	Name of the Researchers
1.	Remittance: A Strong Pillar for the Economic Growth of Bangladesh	Nahid Farzana Associate Professor Department of Business Administration
2.	An Empirical Study on Glass Ceiling for Women Career Advancement: Case Study in Private Banking Sector in Bangladesh	1. Rana Al Mosharrafa (Project Director) Assistant Professor Department of Business Administration 2. Saima Sultana Assistant Professor Department of Business Administration
3.	Violation of the Rights and Welfare of the Women Migrants Workers in Bangladesh: In-depth Overview	1. Sabina Yasmin (Project Director) Senior Lecturer, Department of Law 2. Shahina Ferdousi Assistant Professor, Department of Law
4.	Backlog of Case: A Violent Challenge to the Rule of Law in Bangladesh	1. Md. Mostafijur Rahman (Project Director) Assistant Professor, Department of Law 2. Md. Ariful Islam Assistant Professor, Department of Law

## B. Webinars:

(1)

Title : **Ideal Human Resource Management Practices in the New Normal Situation Caused by the COVID 19**

Date : 25.09.2021

Chairperson : Professor Dr. Abdur Rahman, Head, Department of Business Administration

Speaker : Md. Jahangir Alam, Senior Assistant Vice President, Meghna Bank Limited

Organized by : Centre for Research, HRD and Publications, Department of Business Administration and Faculty of Business Studies

- (2)
- Title : **Recent Advancement in Image, Video and Signal Processing**
- Date : 08.10.2021
- Chairperson : Prof. Dr. Munshi Mahbubur Rahman, Head, Department of EEE
- Speaker : Prof. Dr. Shaikh Anowarul Fattah, Department of EEE, BUET
- Organized by : Centre for Research, HRD and Publications and Department of EEE

- (3)
- Title : **IoT Research for You, Us and All**
- Date : 29.10.2021
- Chairperson : Colonel Md. Shihabul Islam (Retd), Associate Professor and Head, Department of CSE
- Speaker : Prof. A. B. M. Alim Al Islam, Department of CSE, BUET
- Organized by : Centre for Research, HRD and Publications and Department of CSE

- (4)
- Title : **Women Rights in Digital Age: Bangladesh Perspective**
- Date : 05.10.2021
- Chairperson : Dr. Abdullah-Al-Monzur Hussain, Associate Professor & Head, Department of Law
- Speaker : Barrister Nawrose M. R. Chowdhury, Advocate, Supreme Court of Bangladesh & Deputy Attorney General for Bangladesh
- Organized by : Centre for Research, HRD and Publications and Department of Law

**C. Teachers' Evaluation:** Evaluation of Faculty Members by the students Fall-2021 conducted.

**D. Printing and Publications:**

The Centre for Research, HRD and Publications published one issue of Prime University Journal, three issues of the Prime University Newsletter

containing events of four semesters and one issue of the Annual Report during the reporting year 2021-2022.

**(1) Prime University Journal (ISSN: 1995-5332):**

**Chief Editor** : Prof. Dr. M. Jahangir Alam, Vice Chancellor  
**Executive Editor** : Prof. Dr. Mohammad Arshad Ali, Dean,  
Faculty of Arts and Social Sciences

CRHP published Vol. 14, No. 1, January to June 2020 issue of Prime University Journal.

**(2) Prime University Annual Report:**

**Editor** : Prof. Dr. Jahangir Alam, D. Engg., Dean,  
Faculty of Engineering

**Annual Report 2019-2020 was published.**

**(3) Prime University Newsletter:**

**Editor** : Md. Humayun Kabir Lasker, Director, CRHP

**The following three Newsletters were published in 2021-2022:**

- i) Vol. 15, Issue 1, Fall-2020 to Spring- 2021
- ii) Vol. 15, Issue 2, Summer-2021
- iii) Vol. 15, Issue 3, Fall-2021

Besides the above publications, CRHP printed the diary, wall and desk calendars for 2022.

## **PROCTORIAL BODY OF PRIME UNIVERSITY:**

Prime University authority has assigned some faculty members and administrators to the Proctorial Body in addition to their normal duties. The proctorial body, headed by Proctor and ten assistant proctors, is responsible for dealing with day-to-day disciplinary, welfare matters, and law and order situations on the PU campus following the code of conduct stated in Prime University Statutes-2017. Additionally, the proctorial body works sensibly with the Anti-Ragging and Sexual Harassment Prevention Committee to tackle ragging and harassment cases.

### **Prime University Proctorial Body comprises the following persons:**

- Proctor : Prof. Dr. Abdur Rahman  
Head, Department of Business Administration
- Assistant Proctors : Md. Abu Zaman Associate Professor, Dept. of EEE
- : A K M Saifulla, Deputy Registrar
- : Golam Sarowar, Assistant Professor, Dept. of Law
- : Md. Abdul Awal, Assistant Professor, Dept. of English
- : Md. Abdul Aziz, Assistant Professor, Department of Civil Engineering
- : Sabina Yasmin, Assistant Professor, Dept. of Law
- : Rabeya Sultana, Senior Lecturer, Department of CSE
- : Md. Jasim Uddin Khan, Lecturer, PULS
- : Md. Al-Amin, Lecturer, Department of Bangla
- : Shariful Islam, Lecturer, Department of Education

PU Proctorial Board is predominantly responsible for ensuring that the students follow the rules and regulations framed by Prime University. Cases of indiscipline or indecent behavior by any student, cases of individual/group harassment, threats, manhandling, etc. are dealt with strictly by the Proctorial Board.

# INSTITUTIONAL QUALITY ASSURANCE CELL (IQAC) OF PRIME UNIVERSITY

To meet the challenges of globalization, education of the global standard is essential. Prime University is strongly committed to providing the desired quality education so that the students can face challenges in every stage of their life at the national and international levels. Quality Assurance is a continuous process of evaluation of the quality of the higher education system, institutions, or study program. To confirm the quality assurance activities, the authority of Prime University has established Institutional Quality Assurance Cell (IQAC). It has also set up the necessary institutional mechanisms which have already instituted a quality culture in every department of the University. The fundamental objective of IQAC is to develop the overall performance of the institution through performance evaluation, assessment, teaching quality up-gradation, and to pave the way towards higher accreditation.

## Highlights of 2021-2022

### Formation of New IQAC Body

The Prime University authority reformed the IQAC body to accelerate the activities of its office for the greater benefit of Prime University. Prof. Dr. Jahangir Alam, Dean, Faculty of Engineering was appointed as the Director of IQAC while Md. Jahidul Azad, Assistant Professor, Department of English was re-appointed as the Additional Director (QA), and Md. Nazrul Islam, Assistant Professor, Department of Business Administration was appointed as the Additional Director (ETL) on 18 February 2022 in addition to their normal duties. The administration of the university firmly believes that the dynamic leadership of the new Directors will continue the prolific endeavor of IQAC and enhance the name and fame of Prime University in the realm of quality assurance in higher education.



*Prof. Dr. Jahangir Alam*



*Md. Jahidul Azad*



*Md. Nazrul Islam*

## **Director and Additional Directors of IQAC attended the “International Higher Education Symposium”**

The British Council Bangladesh, in strategic partnership with the University Grants Commission (UGC), has organized the International Higher Education Symposium on 29 March 2022 at the InterContinental Dhaka. Professor Dr. Biswajit Chanda from University Grants Commission (UGC) graced the event as the guest of honor. The UK Trade Envoy to Bangladesh, Rushanara Ali MP, also spoke at the event as a special guest and was joined by Dr. Mokhlesur Rahman from the World Bank. Tom Miscioscia, Director of the British Council Bangladesh, presided over the symposium. The event brought together High-level stakeholders and policymakers and advocated working for reform in the Higher Education Sector of Bangladesh. Representatives of leading Universities in Bangladesh, along with entrepreneurs, were present. Prof. Dr. Jahangir Alam, Director, IQAC, along with Md. Jahidul Azad, Additional Director (QA), IQAC and Md. Nazrul Islam, Additional Director (ETL), IQAC, attended the daylong event. The event brought together a range of senior representatives from the British High Commission, Ministry of Education, UGC, World Bank, development agencies working in the higher education sector of Bangladesh, Vice Chancellors and senior professors of public and private universities across Bangladesh, and education experts to talk about one of the more pressing matters in Bangladesh’s development – higher education. The day-long conference of talks, presentations, and panel discussions focused on raising awareness and developing an understanding of the value of focusing on quality enhancement through the professional development of teachers in higher education and curriculum reform.

The Director of IQAC, Prof. Dr. Jahangir Alam and Additional Director (QA) Md. Jahidul Azad had a congenial and interactive talk with Prof. Dr. Muhammad Alamgir, Member, UGC; Prof Dr. Biswajit Chandra Chanda, Member, UGC; Dr. Md. Fakhrul Islam, Director, SPQA Division, UGC, to make a close bonding between Prime University and UGC. Besides, the Director and Additional Director (QA) of IQAC had a prolific chat with the different educationists, policymakers, Vice Chancellors, and officials of the British Council to strengthen the factors related to improving the quality of education at Prime University. In addition, relations with these organizations would help Prime University to have an international QA network in the future.

## Training Workshop on ‘Outcome Based Education (OBE) Curriculum’ was held



*Workshop on “Outcome Based Education (OBE) Curriculum”*

A three-day-long training workshop on ‘Outcome Based Education (OBE) Curriculum’ was organized by the Institutional Quality Assurance Cell (IQAC) of Prime University held from May 14-15, 2022, and on June 5, 2022, in the Conference Room of the University. The objective of the workshop was to facilitate the comprehension and implementation of the approach of Outcome-based Education among the faculty members of Prime University with a contextual focus. It also focused on Outcome-based Teaching-Learning and Outcome-based Assessment and preparing a revised OBE curriculum for the students' effective learning. Seventy-two faculty members from all departments actively participated in the workshop. Prof. Dr. Jahangir Alam, Director Institutional Quality Assurance Cell (IQAC), was the session's resource person and focused on different points related to OBE. Md. Jahidul Azad, Additional Director (QA) and Md. Nazrul Islam, Additional Director (ETL), also contributed to the sessions by focusing on the different aspects of the revised template of the OBE curriculum provided by the University Grants Commission of Bangladesh (UGC).

There was an open discussion (Q/A) at the end of every session, where a good number of attendees participated and exchanged their views. The participants found the program useful and relevant to curriculum design and development. The training workshop sessions ended with a vote of thanks from Prof. Dr. Jahangir Alam, Director, IQAC, and the participants. The participants expressed their gratitude to the authority of Prime University for focusing on the contemporary issue. They also thanked the resource person of the workshop for his valuable time and IQAC for arranging this pertinent event. The Institutional Quality

Assurance Cell (IQAC) of Prime University has planned to hold more similar events on OBE in the near future.

### **Director and Additional Directors of IQAC visited Bangladesh Accreditation Council**

Prof. Dr. Jahangir Alam, Director of IQAC, Md. Jahidul Azad, Additional Director (QA) and Md. Nazrul Islam, Additional Director (ETL) of IQAC paid a courtesy visit to Bangladesh Accreditation Council on 27 June 2022. They had a brief meeting with Prof. Dr. S. M. Kabir, a Member of the Bangladesh Accreditation Council regarding the different aspects of the OBE curriculum and its implementation. They also met the other esteemed members and officials of the Council and exchanged greetings.



## **INTERNATIONAL STUDENT AFFAIRS DESK (ISAD)**

Prime University (PU) is committed to providing quality education at an affordable cost not only for the domestic students but also for the overseas students. As the part of internationalization Prime University in maintaining connectivity with foreign Universities. Many students from Asian and African countries are completing their Graduation and Post-Graduation degrees from here.

In order to introduce Prime University to the world, Memorandum of Understanding (MoU) agreements have already been signed with several universities of different countries including Asia and Africa.

A visiting team from Integra University, Lucknow, India came to Prime University on 06 March 2022. A meeting was held between Prime University and the visiting team from Integra University, Lucknow, India at 11:30 AM in the Board Room of the University. The meeting was presided over by Prof Dr. M. Jahangir Alam, Vice Chancellor, Prime University while Mir Shahabuddin, Chairman, Board of Trustees, Prime University was present as the Chief Guest. On behalf of the Integral University, Dr Nilanjan Mukherji, Director, CCG&D (Training & Corporate Relations) and Dr Salman Khan, Head, Alumni Cell & Asst. Prof. Department of Biosciences, Integral University, Lucknow, India were present.

The members of both side discussed relevant issues of cooperation. As per the Memorandum of Understanding (MoU) signed between Prime University and Integral University many programs are supposed to be offered. But due to COVID-19 pandemic those initiatives could not be implemented. However, both universities agreed to strengthen the existing relationship by extending their mutual cooperation.

# DIFFERENT ASSOCIATIONS, CLUBS AND SOCIETIES OF PRIME UNIVERSITY

Prime University has not confined its activities only in academic programs, but has also extended its scope to sprout the latent talent in the students to their full potential through the cultivation of different pursuits. With this end in view the University has got a number of clubs and societies in place as mentioned below:

**1. Prime University Cultural Club:** The Prime University Cultural Club organizes cultural programs on special events, arranges yearly cultural competition, hunts for talents on cultural activities among students, faculties & other employees and organizes seasonal functions like Pitha Utshab, Basanto Utshab, Nabanno Utshab etc.

**2. Prime University Debating Society:** The responsibilities of the Prime University Debating Society are to organize inter and intra university debate and public speaking competitions. It works for hunting and grooming of debaters, organizes workshops and seminars on debate, ensures participation in the inter university, national and other debate competitions, maintains liaison with the debating clubs of different institutions.

**3. Prime University Drama Club:** The Prime University Drama Club arranges yearly drama mostly in the middle of the month of January. It presents one-act play or short dramas in the cultural programs during observance of national and other important days and also in the cultural programs during Freshers' Receptions and other programs in collaboration with Prime University Cultural Committee.

**4. Prime University Quiz and Essay Competition Committee:** The Prime University Quiz and Essay Competition Committee is responsible for arrangement of inter-departmental quiz and essay competitions. It is dedicated to creating awareness among the students about the necessity of participating in quiz and essay competitions for the job market.

**5. Prime University Language Club:** The Prime University Language Club is responsible for taking necessary steps to strengthen the processes of teaching and learning of different languages through the integration of Communication and Information Technology. It arranges cultural, academic and recreational activities in order to acquire skills in different languages. It also collaborates with other institutions/organizations. It integrates students' talents, needs and interests with the language teaching process.

**6. Prime University Outdoor Games Club:** The Prime University Outdoor Games Club organizes different inter-departmental outdoor games and sports events. It arranges coaching sessions for the players on the eve of each tournament and prepare the schedule of different outdoor events/competitions. It selects the players to form the team for each tournament. The Committee arranges or procures the sports items for participating and organizing of each competition and also prepares the by-laws /rules & regulations for holding different outdoor games and tournaments subject to the approval of the university authority.

**7. Prime University Indoor Games Club:** The responsibilities of the Prime University Indoor Games Club are to organize different inter-departmental indoor games and sports events and arrange coaching sessions for the players throughout the year. It selects the players to form the team for each game to participate in different tournaments, prepare the schedules of different indoor events/competitions. The committee arranges or procures the sports items for participating and organizing of indoor competitions and also prepares the by-laws /rules & regulations of different indoor games and tournaments acting under the supervision of the university authority.

**8. Prime University Photographic Society:** The main responsibilities of the Prime University Photographic Society are to work for promoting the art, science and fun of photography to the students of the University, to arrange photographic workshop and provide photographic instructions and mentoring. It also arranges photographic competitions within the University.

**9. Prime University Health Club:** The responsibilities of the Prime University Health Club are to arrange different health related programs like medical camp, eye camp, dental camp, diabetes camp, etc. every year. It also arranges vaccination program, health checkup and different awareness programs from time to time.

**10. Prime University Career Development Center:** The Prime University Career Development Center is dedicated to helping the students of the University to develop them for achieving the highest career goal and identify the opportunities that are most suitable for them. It arranges seminars, workshops, motivational programs for the students and also arranges career fest for job placement.

**11. Prime University IELTS Course Conduct Committee:** The Prime University IELTS Course Conduct Committee is responsible for enrolment of students in the IELTS course as well as its smooth completion. The committee collects, prepares necessary course materials. It also offers different short

courses to improve English language skill. At the same time it creates awareness about IELTS among students.

**12. Prime University Freelancing & Outsourcing Course Conduct Committee:** Co-ordination of Freelancing and Outsourcing program, marketing, advertising, collection of fees and execution of the program are the main responsibilities of the Prime University Freelancing & Outsourcing Course Conduct Committee.

**13. Prime University Volunteer Services Club:** The Prime University Volunteer Services Club undertakes the responsibilities to arrange events and activities to increase awareness about social issues among the students. It helps to provide necessary campus security management as and when required. It fosters volunteerism among the students, and arranges training activities of the volunteers. It arranges cleanliness campaign in the campus and outside. The Club participates in relief work for any natural and manmade disasters including Fire Fighting and Disaster Management activities along with any other activities directed by the University authority. The Club also helps to arrange recreational activities like picnic for students, faculties, executives and staff of the Prime University Volunteer Services Club.

**14. Prime University BNCC & Rover Scout Club:** The responsibilities of the Prime University BNCC & Rover Scout Club are to form one BNCC (Gents) and one BNCC (Ladies) platoon with the students of Prime University. It is dedicated to arrange proper training to the BNCC and Rover Scout members and involve them in social services. It will also make the BNCC and Rover Scout to involve in inter university activities.

**15. Prime University Blood Donation Club:** The Prime University Blood Donation Club is committed to arranging blood donation campaign periodically. It also keeps liaison with blood donors round the year.

**16. Prime University Tourism Club:** Arranging study tours within and outside the country for the students is the main responsibility of the Prime University Tourism Club.

**17. Prime University Computer Networking Club:** The responsibilities of the Prime University Computer Networking Club are to arrange short courses, seminars, workshops for students. It works for the improvement of the Networking skills of the students of the department of CSE.

**18. Prime University Electrical and Electronic Club:** The Prime University Electrical and Electronic Club is committed to arranging seminars, workshops and project fairs to keep the students updated with the competitive world. It provides different types of practical trainings to increase practical knowledge and experience of the students.

**19. Prime University Computer Programming Club:** The responsibilities of the Prime University Computer Programming Club are to arrange seminars, workshops, CSE carnival, programming contests for the students. It also works for the improvement of the programming skills of the students.

**20. Prime University Students' Welfare Club:** The Prime University Students' Welfare Club is responsible for the general and specific well-being of the students of the University. It works for the overall welfare of the students in terms of student development through involving them with the other 19 clubs of the University. The Club also motivates students to participate in various activities, competitions at university, national and international levels.

# **EXTRA FACILITIES FOR STUDENTS, ACADEMIC AND NON-ACADEMIC STAFFS**

## **Prime University Alumni Association (PUAA)**

Prime University Alumni Association (PUAA) is an association of graduates and post graduates who completed their graduation & post-graduation degrees from Prime University. The office of the Prime University Alumni Association is situated at 114/116, Mazar Road, Mirpur-1, Dhaka-1216. Prime University Alumni Association (PUAA) tries to play an important role in helping to shape the future of the University by representing the views of its members, and contributing to building an engaged and supportive alumni community appropriate to a world-class university.

In close collaboration with the authorities of the University, this association organizes a wide range of events like social knowledge sharing, re-union, picnics, iftar mahfil etc. It is also committed to supporting the alumni in their careers and links closely with the University's careers service to support mentoring and intern opportunities. The current President of Prime University Alumni Association (PUAA) is Prof. Dr. M. Jahangir Alam, Vice-Chancellor of the University (ex-officio).

## **Prime University Employees' Welfare Fund**

The Prime University has instituted a welfare fund in the name and style of 'Prime University Employees' Welfare Fund' in order to enlist the whole hearted dedication of all classes of employees of the University to attain its object of rendering prime knowledge among its students even in the face of grave emergencies. The fund consists of the contribution of the employees the amount of which varies depending on the scales of pay of the employees as a well as grant from the University General Fund. The accumulated amount of collection from employees and contribution from the University fund is invested in a bank account in the name of 'Prime University Employees' Welfare Fund'. In case of the dire necessity of the employees, such as serious illness or injuries requiring hospitalization and prolonged treatment, extreme financial distress, death of the employee while in service, etc, grants are made from the Welfare Fund. There is also a provision for sanction of money from the fund on the retirement of employees after serving for at least 12 years continuously.

Medical Service in Prime University

Prime University Medical Center has been functioning in the campus. Dr. M. Saiful Islam, MBBS, MS (Ortho) has been appointed as the University Medical Officer. Necessary facilities have been in place to provide primary care to the students, faculties, officers and staff on regular basis.

## **Prayer Room for Male and Female Personnel**

Separate Prayer Rooms have already been arranged for male and female personnel in the Campus. The male prayer room in the basement is well arranged and a large number of people can pray at a time.

There is also an arrangement for prayer room for female students, faculties and staff. Situated at level 01, it has provision for a large number of female devotees to say prayers in a congenial atmosphere.

## **Car Parking Zone**

At the basement of the University building there is a large car parking zone which is 5,600 square feet in area. The car parking zone is meant for all the members of Prime University family including students and guests for safe parking of their cars.

