# Call for Paper for **Prime University Journal**

Prime University is going to publish the next issue of its half-yearly Journal, Prime University Journal, ISSN No. 1995-5332 very soon. Contributors are invited to submit research-based articles both in hard and soft copies to the office of the Centre for Research, HRD and Publications (CRHP) of Prime University, 114/116, Mazar Road, Mirpur-1, Dhaka-1216, (E-mail: pucrhp@gmail.com, primeuniversity\_crhp@yahoo.com) by 12th June, 2024. The guideline for contributors for preparation of the manuscripts of the articles attached herewith.

Professor Dr. Mohammad Arshad Ali

Executive Editor

Prime University Journal 2/4/24

### **Invitation to Contributors**

### Office Organ

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### Instruction for Submission of Papers:

Prime University Journal is an international and interdisciplinary peer-reviewed journal published twice a year, once in January and another in July of each calendar year and is registered with National Serials Data Program, Library of Congress (ISSN. 1995-5332). The journal contains research-based articles on Law, Education, Business, Social Science, Arts, Science, Engineering and Technology. Contributors are requested to submit articles both in hard and soft copies for publication in the Journal. The following will be treated as broad guidelines for submission of the articles.

### **Conditions of Submission**

## Manuscripts are reviewed for publication with the understanding that they

- are original;
- are not under consideration by any other publisher;
- have not been previously published in whole or in part;
- have not been previously accepted for publication;
- will not be submitted elsewhere until a decision is reached regarding the manuscript for publication in this journal;
- are completely free from plagiarism

### Manuscript Format and Style Guide

When the mar uscripts are sent for external review, they are double-blind reviewed. So, please ensure that no authors' names are given on the first page of the manuscript and author names have been taken out of the "File-Properties" screen in word.

All manuscripts should be double-spaced and in single column. Margins should be one inch (2.5cm) at the top, bottom, left and right sides of the page. Font should be Times New Roman and size should be 12 point or larger. The manuscripts should be limited within 8000 words of text, unless an exception has been granted based on discussion with the Editors in advance of submission. This recommended word count refers to the entire content of the article, including abstract and references. Articles with heavy use of figures and/or tables should be correspondingly shorter to compensate for these. We give preference to shorter pieces.

### itle

he title of the article should contain the title of the article and suggestions for a short running tle of not more than 90 characters (including spaces). Title should not be in statement form. Iso the manuscript should include the authors' names, affiliations and contact details (including -mail address) for the corresponding author.

### Abstract

authors are requested to submit an unstructured abstract of not more than 250 words. Abstract hould be informative for non-specialists.

'lease make sure that the abstract page does not contain any information identifying the author(s). Also please take care to select a title and an abstract that are direct and 'readers 'riendly'.

#### Keywords

Please include no more than five keywords that describe your paper for indexing and for web searches of your manuscript.

#### References in the Text

The citations should follow the Harvard style, included by the authorship and the year of the work. Each citation requires a reference at the end of the work with full details of the source item and should enable it to be traced.

#### Example:

Unterhalter (2007, p. 5) argues that 'gender equality in schooling is an aspiration of global social justice'.

Personal communications should be listed as such where they are cited in the text, and not listed in the references.

### Example:

Results have been reported (Don Graham, 1989, personal communication).

Articles not yet published should show 'forthcoming' in place of the year (in both the reference and the citation). 'In press' should be used in place of the volume, issue and page range details.

### Example

Sharp Parker, A. M. (forthcoming) Cyberterrorism: An examination of the preparedness of the North Carolina local law enforcement. Security Journal, in press.

#### References

References should be placed alphabetically by author or authorship, regardless of the format, i.e. whether books, websites or journal articles etc.

xamples of Correct Forms of References:

#### ook

lovic, P. (2000) The Perception of Risk. Earthscan Publications, London.

### dited Volume

Jye Jr, J.S., Zelikow, P.D. and King D.C. (eds.) (1997) Why People Don't Trust Government. 4A: Harvard University Press. Cambridge.

### Chapter in Book

Foureur, M. & Hunter, M. (2005) 'The place of birth', in S Pairman, J Pincombe, C Thorogood & S Tracey (eds), *Midwifery preparation for practice*, Elsevier, Churchill Livingstone, Sydney.

#### Article in Journal

Diezmann, C. M. & Watters, J. J. (2006) 'Balancing opportunities for learning and practising for gifted students', *Curriculum Matters*, vol. 5, no. 1, pp. 3–5.

### Article in Newspaper

Warren, M. (2007) 'Kyoto targets flouted', Australian, 21 November, p. 3.

Note: In the reference list omit 'The' from any newspaper title.

### Newspaper or Magazine Article (Without a Named Author)

'Federal election: new Chip in politics' (2001) Advertiser, 23 October, p. 10.

#### Journal Article from the Web

Kennedy, I. (2004) 'An assessment strategy to help forestall plagiarism problems', *Studies in Learning, Evaluation, Innovation and Development*, vol. 1, no. 1, pp. 1–8, viewed 7 October 2005, http://www.sleid.cgu.edu.au/viewissue.php?id=5

### **Conference Proceedings**

Sapin, A. (ed.) (1985) Health and the Environment. *Proceeding of the Conference on Biological Monitoring Methods for Industrial Chemiscals*, 30-31 March 1984, Chicago, IL. American Toxological Association, Chicago.

### Conference Paper

Kell, P. (2006) 'Equality of opportunity in new times: the politics of learning and the learner in he new world disorder', *Proceedings of 4th International Lifelong Learning Conference: partners, pathways, and pedagogies,* CQ University Australia, Yeppoon, Qld, pp. 17–25.

### Papers/Talks Presented at a Conference but Not Published

Danaher, P., Danaher, G. & Moriarty, B. (2006) 'Supervising Australian and international postgraduate students', paper presented to the Lifelong Learning Conference, Yeppoon, June.

### Dissertation/Thesis (Unpublished)

Wagner, S. J. (2004) Derailment risk assessment, Masters thesis, Central Queensland University, Rockhampton.

### Figures and Tables

Ensure that every table or figure is referred to in the text. The table or figure will be placed as per the first mention in the text. Legends should be short, descriptive and define any acronyms, abbreviations or symbols used.

Tables should be numbered and the caption should be put above the table. The source will be straight underneath. Figures should be numbered and the caption will be underneath the figure. The source goes straight under the caption.

### Distribution of Journal and Reprints

One copy of journal of the article will be distributed to each of the concerned contributors. The address of the contact person:

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Deputy Director

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